



JAARS Human Resources
 PO Box 248, Waxhaw NC 28178
 Phone: 704-843-6150
 FAX: 704-843-6400
 Website: www.jaars.org

Volunteer Application

- This information will help us to give you the best possible volunteer experience
- All volunteers (and missionaries) are responsible for paying their own travel and living expenses
- All volunteers are expected to serve with an attitude of service to the Lord
- Recent photo (optional)

PERSONAL INFORMATION

Date: ___/___/___

Name: First: _____ Last: _____ Preferred: _____

Spouse's Name: _____ Home Phone: _____

Address: _____ Cell Phone: _____

City/State/Zip: _____ E-mail: _____

Date of Birth: ___/___/___ Please check one: Male Female Retired: Yes No

Marital Status: (Check any that apply) Single Widowed – Date ___/___/___

Separated – Date ___/___/___ Married – Date ___/___/___ Divorced – Date ___/___/___

Number of children coming with you: _____

Occupation: _____ Work Phone: _____

SERVICE INTEREST INFORMATION

How did you hear about JAARS? _____

In what area of service are you interested?

- Construction/Maintenance Education/Child care Finance/Accounting Executive/Administration
 Office Computer/Electronics Food Service Other _____

When would you like to volunteer (be as specific as possible): Arrival Date: _____ Departure Date: _____

How many hours per week? _____ Preferred days: Mon Tue Wed Thu Fri Preferred Times: A.M. P.M.

EDUCATION AND EXPERIENCE

(Please attach your resume or write a brief history for more detailed information about your experience.)

List any relevant training: _____

If you are professionally certified or licensed please explain: _____

First Language: _____ Other Language(s): _____

Fluency level: (few words) 1 2 3 4 5 (fluent)

Do you have computer experience? Yes No

List work experience/occupations: _____

Are you willing to assist in tasks essential to our operation if outside your special abilities? Yes No

If no, please explain: _____

What would be your ideal job or project? _____

Other interests, talents, or hobbies: _____

REFERENCES

Please list Pastoral or church leader and two other references:

Pastor's Name: _____	E-mail: _____
Home Church: _____	Affiliation: _____
Address: _____	Phone: _____
City/State/Zip: _____	How long attended? _____ Months _____ Years

Name: _____	Name: _____
Address: _____	Address: _____
City/State/Zip: _____	City/State/Zip: _____
Phone: _____	Phone: _____
Email: _____	E-mail: _____

I authorize any references or churches listed in this application to give you any information (including opinions) that they may have regarding my character and fitness for volunteer service at JAARS. I waive any right that I may have to inspect any information provided about me by any person or organization identified by me in this application.

Signature Date

SPIRITUAL BACKGROUND

Write a brief description of how and when you came to know Jesus Christ as Savior. _____

Briefly describe your present commitment to Christ and your on-going spiritual life: _____

BACKGROUND INFORMATION

(1) Do you have Medical Insurance? Yes No

Please Provide Name of Insurance Company: _____

(2) I understand and accept that JAARS is a smoke free facility. Yes No

(3) At the JAARS Center, Child Safety is a high priority. I understand that an individual who has committed child abuse will be disqualified from volunteering at JAARS Yes No

(4) Has the Finishers Project played any part in helping connect you with serving at JAARS? Yes No

If Yes, please explain briefly:

Have you ever been convicted of a felony? Yes No If Yes, please explain

(Conviction will not necessarily disqualify you from service but might eliminate some possibilities)

JAARS MISSION STATEMENT

Please read and sign the JAARS Mission Statement of Faith below.

MISSION

Through partnerships worldwide, JAARS provides quality technical support services and resources to speed Bible translation for all people.

STATEMENT OF FAITH

- ❖ We believe in the divine inspiration and consequent authority of the whole canonical Scriptures
- ❖ We believe in the doctrine of the Trinity
- ❖ We believe in the fall of man, his consequent moral depravity and his need of regeneration
- ❖ We believe in the atonement through the substitutionary death of Christ
- ❖ We believe in the doctrine of justification by faith
- ❖ We believe in the resurrection of the body, in the case of the just and the unjust
- ❖ We believe in the eternal life of the saved and the eternal punishment of the lost

VALUES

We endeavor to conduct our mission and business in accordance with these core values, which promote: Ethical business practices, compliance with both the letter and the spirit of the law, integrity, fairness and honesty in all our work relationships.

- ❖ **Bible Translation Support:** We believe all people need the Word of God in their own language. We believe in providing opportunities for believers to be involved in Bible translation support work.
- ❖ **Faith:** We believe everything should be done in dependence upon God.
- ❖ **Service:** We believe in serving in a timely, effective, loving manner.
- ❖ **Value for the Person:** We believe each person has unique worth and can make an important contribution to Bible translation. We highly value each individual.
- ❖ **Excellence:** We believe in striving for excellence in everything we do.

STANDARD OF CONDUCT (This is covered under the Statement of Values)

The Scriptures are clear that whatever a Christian does, he should do it to the glory of God (1 Cor. 10:31). The Bible also commands all Christians to make every effort to live at peace and to resolve disputes with each other in private or within the Christian community. (Matthew 18:15-20, 1 Corinthians 6:1-8). Conflict and disputes between Christians sometimes happen. If a conflict arises between JAARS and a volunteer, the conflict or dispute is to be resolved using Biblical standards and JAARS procedures. If a conflict or dispute is unresolved by the parties involved, arbitration is to be sought out. JAARS also has a Child Protection Policy in place and will conduct a criminal background check and require a code of conduct signature for anyone working with children.

JAARS MISSION STATEMENT SIGNATURE

I certify that I am in agreement with the JAARS Statement of Faith, Mission, Values, and Standard of Conduct.

I agree to conform to the values, rules and regulations of the ministry of JAARS and will endeavor to conduct myself and my activities in a way that upholds these standards.

Signature

Date